

Minutes of the 2019 Annual General Meeting

Supporting • Informing • Representing • Developing
HOSPITAL, HEALTH & WELLBEING BROADCASTERS ACROSS THE UK

Date: Saturday 30th March 2019

Venue: Best Western Plus Stoke on Trent Moat House, Etruria Hall, Festival Way,
Stoke-on-Trent, Staffordshire ST1 5BQ

Minutes recorded by: Nigel Dallard

In attendance

HBA Trustees:

Grant McNaughton (Chairman); Nigel Dallard; Darran Huish; Graham Medhurst; Ian Pinnell; Mike Sarre

HBA President:

June Snowden

HBA Volunteers:

Mark Bonallo; Geoff Fairbairn; Paul Sysum

Full Members:

<u>Member:</u>	<u>Represented by:</u>	<u>Member:</u>	<u>Represented by:</u>
Bath HR	Darran Huish	Radio Clatterbridge	Chairman of Meeting
BHBN (Birmingham)	Chairman of Meeting	Radio Frimley Park	Ben Tillett
Coventry HR	Andrew Colby	Radio Grapevine	Mark Bonallo
HR Barnet	Garry Lakin	Radio Harrow	Brian Rose
HR Basingstoke	Neil Ogden	Radio Hillingdon	Colin Moore
HR Chelmsford	Paul Morrish	Radio Horton	Chairman of Meeting
HR Lynn	Stuart Wagge	Radio Redhill	Nigel Gray
HR Norwich	Mike Sarre	Radio Tyneside	Dave Nicholson
HR Plymouth	Andrew Hill	Radio West Middlesex	Chairman of Meeting
HR Reading	Gerard Rocks	Scunthorpe HR	Keith Shaw
Radio Brockley	Keith Reeve	Winchester Radio	Nigel Dallard
Radio Cavell	David McGealy	York HR	June Snowden
Radio Cherwell	Martin Green		

Individual Associate Members:

Andy Carter, Robert Haddy

Apologies for Absence

Apologies were received from those member stations appointing the meeting Chairman as their proxy.

There being 25 of 178 Full Members of the Association present, by authorised representative or proxy, the meeting was quorate and declared open by HBA's Chairman of Trustees, Grant McNaughton, who acted as chairman.

Ordinary business

Minutes of the 2018 AGM

It was proposed by Radio Cherwell, seconded by Radio Tyneside, and agreed *nem con* that the minutes of the Annual General Meeting held on 24th March 2018 be adopted as a true and accurate record of the meeting.

Trustees' Annual Report and Accounts

The chairman introduced the Trustees' Annual Report and Accounts for the year 1st September 2017 to 31st August 2018, which had been circulated ahead of the meeting, and asked for any questions on the document to be raised.

There being no questions raised, it was proposed by HR Reading, seconded by Coventry HR, and agreed *nem con* that the Trustees' Annual Report and Accounts for the year end 31st August 2018 be received.

Election of Trustees

As the positions were uncontested, the Chairman asked if there were any objections to the nominees being appointed/re-appointed without a formal ballot. He explained that if there were any objections raised, he would hand over the chair to Graham Medhurst, the Vice-Chair who would facilitate a formal voting process.

There being no objections, he declared himself re-elected for a further 3-year term of office as Chairman, Nigel Dallard re-elected for a further 3-year term of office as a Trustee, and welcomed Sam Smette to the Trustee Board for his first 3-year term of office.

Special Business

Constitutional changes

Trustee Board Secretary, Nigel Dallard, summarised the benefits the Trustees saw in HBA converting to a Charitable Incorporated Organisation, details of which had been circulated in advance along with the precise wording of the motions and the draft CIO constitution the Trustees were proposing was adopted.

Nigel asked if there were any questions. There being none, the chairman moved to a vote on each of the proposals:

To authorise amendment of HBA's Memorandum of Association as detailed in Appendix 1 of the Notice of Meeting

The motion was proposed by HR Chelmsford, seconded by Radio Hillingdon and unanimously approved.

To authorise conversion of HBA from a Company Limited by Guarantee to a Charitable Incorporated Organisation adopting the Constitution in Appendix 2 of the Notice of Meeting

The motion was proposed by HR Chelmsford, seconded by Radio Grapevine and unanimously approved.

There being no further business, the Chairman thanked those present for attending, welcomed Sam Smette to the Trustee Board, and declared the meeting closed.

Radio Harrow offered their thanks to the Trustees for their continued service and requested this be recorded.