

Pursuant to Article 76 of the Articles of Association of the National Association of Hospital Broadcasting Organisations, the Association makes the following bylaws governing the election, appointment and retirement of Trustees of the Association.

RELATION TO ARTICLES OF ASSOCIATION

1. If any bylaw conflicts with any article in the Association's Articles of Association, then the article shall prevail.

INTERPRETATION

2. The definitions in Article 1 of the Association's Articles of Association shall apply also in these bylaws.
3. In these bylaws:
 - (i) references to gender such as "he" should be taken as referring equally to both genders;

ELECTED TRUSTEES

4. The Chair and the Elected Trustee members of the Trustee Board shall (subject to bylaws 5, 8 and 13 to 16, and Articles 45 to 47 of the Association's Articles of Association) be elected at an Annual General Meeting and retire at the end of the third Annual General Meeting following that at which they were elected or eight weeks after ceasing to be a *bona fide* member of a Full Member of the Association.
5.
 - (a) The Trustee Board may appoint any person to fill a vacancy in its elected members.
 - (b) Any person so appointed shall retire at the end of the next General Meeting of the Association.
 - (c) Any person elected at a General Meeting of the Association to fill a vacancy in the elected members of the Trustee Board shall retire at the end of the same Annual General Meeting as would the elected member elected under bylaw 4 that they have replaced, if that member of the Trustee Board had not ceased to hold office.
6. A retiring Chair or Elected Trustee shall be eligible for re-election.

PROCEDURE FOR ELECTION OF THE CHAIR AND ELECTED TRUSTEES

7. At least 8 weeks' notice of an election of the Chair or of an Elected Trustee shall be given to all Full Members of the Association, inviting nominations of persons to be elected as Trustees.
8.
 - (a) Nominations shall be made in the manner prescribed by the Trustee Board and received at least 28 days prior to the meeting at which the election is to take place.
 - (b) No person shall be eligible for election or appointment as the Chair or an Elected Trustee of the Association unless he is a *bona fide* member of a Full Member of the Association and is eligible to become a Trustee under Article 44 of the Association's Articles of Association.
 - (c) The Chair and each Elected Trustee shall be *bona fide* members of different Full Members of the Association.
 - (d) Nominations shall be supported by two Full Members of the Association.
9. A list of nominees for election shall be distributed to all members of the Association along with the notice and agenda of the meeting at which the election is to take place.
10. A nominee may submit a written election address, not exceeding 250 words in length, along with his nomination. Any such address shall be distributed to all members of the Association along with the notice and agenda of the meeting at which the election is to take place.

HBA - supporting Hospital Broadcasting in the UK

For more information see www.hbauk.com, e-mail info@hbauk.com, or call 0870 321 6019.

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APPOINTED TRUSTEES

11. (a) The Trustee Board may appoint any persons to the position of Appointed Trustee defined in Article 36 of the Association's Articles of Association.
 - (b) Such appointments shall be made based on the particular knowledge and/or skills that potential appointees would bring to the Trustee Board, and in all cases the benefit to the Association of the appointment shall be balanced against any detriment that may be caused, conflict of interest that may be created and any over-representation of a particular member or set of members on the Board.
12. The Appointed Trustee members of the Trustee Board shall (subject to Articles 45 to 47 of the Association's Articles of Association) retire three years after they were appointed, if they have not, in the meantime, been re-appointed.

TRANSITIONARY PROVISIONS

13. The Chair of the Trustee Board at the time these bylaws take effect shall be the person holding the position of Chief Executive of the Association immediately prior to that time.
14. The Elected Trustees at the time these bylaws take effect shall be the persons acting as the Trustees of the Association, with the exception of the Chief Executive, immediately prior to that time.
15. At the first Annual General Meeting following the coming into effect of these bylaws, the Chair and two of the Elected Trustees shall retire.
16. At the second Annual General Meeting following the coming into effect of these bylaws, one half, or the number nearest to one half, of those Trustees who did not retire under bylaw 15 shall retire.