

Nomination for Election

at the AGM on 30th March 2019

An election for the Chairman of Trustees and two Elected Trustee positions is to be held at the 2019 AGM.

PART ONE

(To be completed by those nominating)

..... and

(insert station name) (insert station name)

hereby nominate

(insert nominee's name)

a *bona fide* member of

(insert station name)

for the position of Chairman / Trustee.
(delete as appropriate)

Signed:

Name:

Position:

Station:

PART TWO

(To be completed by a representative of the station of which the nominee is a *bona fide* member)

I confirm that

(insert nominee's name)

is a *bona fide* member of

(insert station name)

Signed:

Name:

Position:

PART THREE

(To be completed by the nominee)

I, , am willing to be nominated
(insert name)

for the position of Chairman / Trustee.
(delete as appropriate)

I understand that the members of the Trustee Board are HBA's Charity Trustees and Company Directors. In addition to the specific responsibilities of the above position, I am willing to accept the responsibilities associated with these statutory roles and confirm that, if elected, I will act in good faith and exercise my power as a Trustee and Director for the benefit of the Association as a whole.

I confirm that I am eligible to act as a Charity Trustee and a Company Director:

- I am aged 16 or over;
- I have not been convicted of an offence involving deception or dishonesty, unless the conviction is spent;
- I am not an undischarged bankrupt;
- I have not previously been removed from trusteeship of a charity by the court or the Charity Commission;
- I am not disqualified from being a company director.

NOTE:

The role descriptions for positions to be elected at this AGM are available on the AGM page of the HBA website (www.hbauk.com/agm) or, on request, from the Secretary.

More details of the general responsibilities of Charity Trustees and Company Directors can be found in the Charity Commission's publication CC3 "The Essential Trustee: What you need to know" (available from <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>) and from Companies House (<https://www.gov.uk/running-a-limited-company>). Please ask the Secretary if you have any questions or doubts about the responsibilities and liabilities of becoming a member of the HBA Trustee Board.

Signed:

A nomination can be made on two or three forms separately submitted as long as, between all the forms, all the necessary sections have been completed.

Additional forms can be downloaded from the HBA website (<http://www.hbauk.com/agm>), and are available from the Secretary on request.

Please send a scan of the completed form to **Nigel Dallard, HBA Secretary** via email to **secretary@hbauk.com**

or send a hard copy by post to the following address:

54 St. Anne's Close, Badger Farm, Winchester, Hants SO22 4LQ

to arrive no later than Saturday 2nd March 2019.

Details of nominations will be circulated to all members at least 14 days before the AGM. If you would care to supply a photograph and a short election address (suggested length no more than 250 words) these will be included in the circular.

If you would like confirmation of receipt of receipt of the nomination form, please provide a contact name and phone number/e-mail address:

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